## RICHLAND School District 88a

Please submit the following form to request a change in transportation. Requests are based on current seats available, time schedules and must be within the attendance boundaries. Transportation must be to the same address 5 days per week. The address provided for morning transportation may be different from the afternoon address. Please return this form to the above address, fax to (815) 744-6171, or email to scastaneda@d88a.org.

We require a three (3) day notice (working days) to implement busing changes during the school year.

| Student's Name:       |
|-----------------------|
| Student ID Number:    |
| Grade:                |
| Home Address:         |
| Home Phone Number:    |
| Parent/Guardian Name: |

Parent/Guardian Number:

\_\_\_\_\_ To school only

\_\_\_\_\_ From school only

\_\_\_\_\_ Both ways

| Additional Comments: |
|----------------------|
|----------------------|

Parent/Guardian Signature: